

Position (Prevention Department): Prevention Outreach Specialist

Pay: \$11/hour

Hours: .375 FTE (15 hours/week)

This position is non-exempt, i.e. subject to state and federal wage and overtime requirements



SUMMARY OF POSITION:

The Prevention Outreach Specialist will work closely with the prevention manager in outreaching to the Men who have sex with Men (MSM) community. This includes conducting recruitment into counseling, testing, and referral services. The Outreach Specialist will work with the Testing Specialist and other prevention staff to provide testing, including onsite and offsite testing and testing events. The position will supervise volunteers both in agency and off-site. In addition, the Specialist will be trained to provide HIV client-centered counseling, needle exchange services, table at community events, and present to community groups on issues of HIV/AIDS. This position will also help to organize and staff community events put on by HIV Alliance.

ESSENTIAL RESPONSIBILITIES:

- Conduct outreach online, in community sex environments, and at LGBT-related events to gay and bisexual men, offering safer sex supplies and making referrals to our services, and services provided by community partners;
- Recruit high-risk populations into CTRS;
- Recruit MSM for participation in MSM interventions
- Assist Prevention Manager in planning community events.
- Training and supervision of volunteers and interns; and
- Help foster community involvement, support and effective collaboration.
- Implement policies and procedures accurately
- Provide HIV and HCV testing and screening
- Keeping meaningful data concerning services and using that data in ongoing program development and evaluation
- Acts as liaison and HIV prevention advocate to community groups and coalitions
- Participate on all required agency teams and committees
- Advocate for needed services and future direction of these services
- Model and encourage community collaborations in all programs
- Stay current on HIV prevention (interventions, stats, etc)
- Assist in MSM program reports
- Fill in for other prevention programs as needed

REQUIRED QUALIFICATIONS:

- Willingness to work a flexible schedule, including many evenings and some weekends.
- Comfortable discussing sex, drug use, and HIV/AIDS.
- Knowledge of the unique issues affecting high-risk communities and willingness to learn about culturally relevant interventions for gay and bisexual men, people who inject drugs and people living with HIV/AIDS.
- Attention to detail
- Excellent communication skills
- Willingness to work with:
 - marginalized, underserved populations.
 - people who inject drugs.
 - sex workers.
 - gay/bisexual men and other men who have sex with men.
 - individuals engaging in behavior considered to be high-risk for HIV.
 - gay/bisexual young men and young people who inject drugs.
- Support of harm reduction philosophy and client-centered approach in prevention.
- Comfortable handling safer injection and safer sex supplies.
- Familiarity using Word, Excel, Microsoft Access, and Power Point.
- Valid Oregon driver's license, driving record sufficient to be covered by agency auto insurance policy, ability to transport self to job-related events and locations
- Ability to pass agency criminal background check
- Ability to pass pre-employment drug screen
- Ability to work on a team successfully and effectively
- Creative and technical writing skills
- Effective spokesperson and advocate – ability to negotiate and represent agency and importance of HIV/AIDS issues

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- Ability to communicate in group setting, facilitation skills a plus
 - Ability to build and maintain bridges between HIV Alliance and its clients, other non-profit agencies, governmental entities, key community stakeholders

PERFERRED QUALIFICATIONS:

- One year experience working with marginalized, underserved populations
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